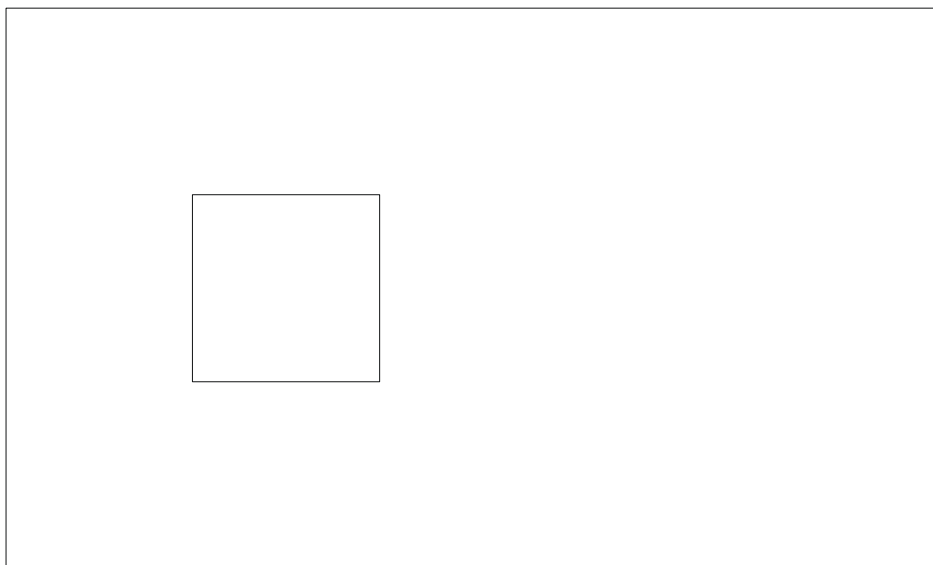













## Create Square - then Set offsets

Notes: This tutorial creates a very simple layout of a square (using utility font) at a precise location which will allow you to check your x/y offsets. Any time the engraved "copy" does not appear to be centered in the plate, engrave this layout and modify either the X or the Y offsets to make the square engrave where it should. I recommend that you permanently store this layout under the name SQUARE.XOT.



1.  **File | New** from the menu bar and create a plate 3" in height and 5" in length.
2.  on **Justification** in *Toolkit* until **Left** is displayed
3.  on **Letter Height** in *Toolkit* and enter 1
4.  on **Left Margin** in *Toolkit* and enter 1
5.  on **Baseline** in *Toolkit* and enter 2
6.  **Font** from the menu bar and select the UTILITY font.
7.  **T** on the *IconBar* to go into text mode.  
(Note: text entry cursor should appear on screen 1" tall at 2" baseline)
8. Type a lower case "f" which is a "square" in the UTILITY font.
9.  **D** on the *IconBar* to reDraw the screen.
10.  **File | To Engraver** from the menu bar to engrave the file.

11. The upper left hand corner of the square should be precisely 1" from the top and 1" from the left of the plate. If it is not, then go to **Misc | Engraver Setup** and adjust the X and/or Y offsets as appropriate.

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